



Job Description

Job title: **Apprentice Practitioner**

Accountable to: **Lead Practitioner**

Line Manager: **Nursery Manager**

Hours of duty: **Full time (37.5 hours)**

Perform his/her duties in line with Zoom's ethos, philosophy and vision, as well as the policies and procedures, including Inclusion, Health and Safety at Work and safeguarding children.

Main Duties

- ▶ To play with the children in a safe and caring environment; under the direction of the senior members of the team.
- ▶ To give ideas to the team about activities for the children; indoors and outdoors.
- ▶ To ensure that all equipment and toys are appropriate for their purpose, well maintained and meet safety standards.
- ▶ With support, promote the safety and good health of children, self and others by ensuring risk assessments are carried out regularly and actions are taken to reduce accidents and the spread of infection, if a child is ill.
- ▶ To provide regular drinks and foods, in accordance with the children's individual needs. Anyone who handles food must have the Food Hygiene certificate. (Lunch and Tea are cooked and prepared by our on site chef.)
- ▶ To observe appropriate information relating to children being shared with their parents/carers. To work in partnership with parents or carers, with the support of the senior members of the team.
- ▶ To comply with the safeguarding procedures.
- ▶ To communicate effectively with team/parents or carers/children and outside agencies when necessary and with support, if necessary.
- ▶ To observe and ask questions about planning on a long, medium and short term basis, and assessing and monitoring the children's progress, with support.
- ▶ To be partnered up with a senior member of the team, so the role of the key Person is explained and observed, and carried out with support. The lead or senior practitioner must be with a trainee, and they will be responsible for a group of children, in line with our Policy and procedure. You will do observations.
- ▶ To liaise with your line manager as directed.

Expectations

- ▶ To undertake other duties and responsibilities determined by the Manager, in consultation with yourself.
- ▶ To participate in any training, as the participant, in relation to the duties of your post. This includes monthly team meetings, Parent evenings, etc.
- ▶ To provide cover in other rooms, or at other sites in the absence of staff.