



Job Description

Job title: **Qualified Practitioner**

Accountable to: **Lead practitioner**

Hours of duty: **37.5 hours per week**

Perform his/her duties in line with Zoom's ethos, philosophy and vision, as well as the policies and procedures, including Inclusion, Health and Safety at Work and safeguarding children.

Main Duties

- ▶ To deliver a range of play opportunities in a safe and caring environment in accordance with the requirements of the Children's Act and the EYFS.
- ▶ To contribute to the planning and resourcing of activities and play opportunities that develops children's individual needs.
- ▶ To ensure that all equipment and toys are appropriate for their purpose, well maintained and meet safety standards.
- ▶ To promote the safety and good health of children, self and others by ensuring risk assessments are carried out regularly and actions are taken to reduce accidents and the spread of infection, if a child is ill.
- ▶ To provide regular drinks and foods, in accordance with the children's individual needs. Anyone who handles food must have the Food Hygiene certificate. (Lunch and Tea are cooked and prepared by our on site chef.)
- ▶ To ensure that appropriate information relating to children is shared with their parents/carers. To work in partnership with parents or carers.
- ▶ To comply with the safeguarding procedures.
- ▶ To communicate effectively with team/parents or carers/children and outside agencies when necessary.
- ▶ To assist in planning on a long, medium and short term basis, and assessing and monitoring the children's progress.
- ▶ To work as a key Person to a group of children, in line with our Policy and procedure.
- ▶ To liaise with your line manager as directed.

Expectations

- ▶ To undertake other duties and responsibilities determined by the Manager, in consultation with yourself.
- ▶ To participate in any training, as the participant or the trainer, in relation to the duties of your post. This includes monthly team meetings, Parent evenings, etc.
- ▶ To provide cover in other rooms, or at other sites in the absence of staff.